



Your Company
On-Site Contact
Email address
Address
Phone
Name Imprinted on Credit Card. Please fill out attached credit card form.
Please forward all request to: Eve Chiang, (eve.chiang@marriott.com) Event Manager, New York Marriott at the Brooklyn Bridge 333 Adams St. Brooklyn, NY 11201

ELECTRICAL

EVENT NAME _____

EVENT MANAGER _____

BOOTH NAME & # _____

DATE/TIME OF EXHIBIT _____

INSTALL DATE _____

REMOVE DATE _____

IMPORTANT
 Note: This order must be received by the New York Marriott at the Brooklyn Bridge at least **10 days before the Function date.**

PMS ACCOUNT # (HOTEL USE) _____ **CHARGE TO MASTER.**

120 Volts (per day charge)
 1,000 Watts (10A) _____ x \$110.00 each _____
 (This is recommended for 1 to 3 personal Computers with monitors or up to 10 Laptops (Extension Cords and power strips are provided)

120 Volts Single phase (per day charge)
 2,100 Watts (20A) _____ x \$ 180 each _____
 (Extension cords and power Strips are provided).

SPECIAL REQUIREMENTS
 (A 17.75 % service charge is require for this Electric set up)

208 Volts Single Phase (per day charge)
 05-15 AMPS _____ x \$ 250 each _____
 15-20 AMPS _____ x \$ 500 each _____
 20-50 AMPS _____ x \$ 750 each _____

208 Volts Three Phase (per day charge)
 05-- 50 AMPS _____ x \$ 675 each _____
 50-100AMPS _____ x \$ 1,125 each _____
 100-150AMPS _____ x \$ 1,575 each _____
 150-200AMPS _____ x \$ 2,050 each _____

SPECIAL NOTICE
 Electrical equipment and connections must comply with the City of New York Electrical Code (available upon request). The Hotel electricians will correct infractions at prevailing rates.

Wiring Regulations based on the Electrical Code of the City of New York
 All electrical apparatus and splices must be installed in a metal enclosure to prevent emission of sparks. All metal raceways, metal lighting fixtures, and metal housing of electrically powered equipment shall be grounded.

All extension cables shall be 3 wire SJ cords or the approved type and not more that 10ft long. One of the wires with green colored insulation is to be used as a ground. The cable must be large enough for the load and have a grounded male plug.

Flexible cords and cables less than #14 Gauge wire will not be permitted. The use of lamp cords or similar devices is not permitted.

Labor not included for special power requirements. Labor will be charged at prevailing rates on a half-hour basis.

The New York Marriott at the Brooklyn Bridge will not be responsible for voltage fluctuations or power failures beyond our control.

* All Lighting production companies must be authorized by engineering prior to setup.

Equipment _____
 \$ _____ X _____ Days _____

Only for special requirement - \$ 17.75% service charge

BILLING SUMMARY

8.875% Tax _____
Total _____

Please direct questions or payment to:
 Eve Chiang, Event Manager (eve.chiang@marriott.com)
 NEW YORK MARRIOTT AT THE BROOKLYN BRIDGE
 333 Adams Street Brooklyn, NY 11201 PHONE: (718) 222-6527 FAX (718) 228-6527

